



## COQUILLE SCHOOL DISTRICT 8

Wednesday, September 20, 2023

Minutes Special Board Meeting

CSD Board Room

970 N Central Blvd., Coquille, OR 97423

### ORDER

Melinda Milette called the meeting to order at 6:19 p.m. Board members present were Steve Britton, Cliff Wheeler, Melinda Millet, Julie Nighswonger, Marsha Frost and Heather Echavarria. Board member Lucas Taylor was absent. Others present were Superintendent Wayne Gallagher, Fiscal Director Rachel Amos, Assistant Business Director Denese, and Board Secretary Julie Simpson. *A list of people in the audience is included as part of the minutes.*

### MEETING BUSINESS

- Steve Britton made a motion to approve the agenda. Julie Nighswonger seconded the motion; and it unanimously passed. Heather Echavarria made a motion to approve the minutes from the Special Board Meeting on July 17, 2023, and Special Board Meeting on August 30, 2023, Steve Britton seconded the motion; it passed unanimously.

### SCHOOL SPOTLIGHT

- Lincoln School of Early Learning – Amy May, Forrest Martin, and Sarah Moss. Amy May – New Parking Lot, Remodeled Playground with age-appropriate equipment. Lincoln is one of the only schools in Coos County that doesn't have a library. We have a volunteer working on organizing a spot for a library area.
  - Sarah Moss spoke about our new alpha friend's curriculum. Great hands-on technology.
  - Mr. Martin demonstrated our new curriculum and brought along one of his Kindergarten Students.

### PROGRAM REPORTS

- Title II (Professional Development) - Tanya Sinko
  - ELA K-6 – Materials are digital and text. Program came with a dyslexia intervention. 2-hour virtual hour training and additional training in Waggle that is an assessment piece. We will have an actual live training session with someone from the publishers for a 6-hour training.
  - Math training in August we had a two-hour training and will have more training in October and November
  - IXL K-12 – Purchased both math and English. Data is viable for TAG. CVE purchased Social Science and Science for grades 2<sup>nd</sup> to 6<sup>th</sup>.
  - District Wide PD – TAG Process, ADI's Act, Darkness to Light, Resilience and Self-Regulation November 20th
  - OSAS Deep Dive October 6<sup>th</sup>
  - Synergy training in August and will have Report Card training in October.
  - Winter Lakes Schools – Ongoing training with STRIDE and PEAK

## BOARD GOAL REPORTS

- Teacher Mentoring – Tanya Sinko – Amy May

Principal Amy: Participating in a mentor program as a new teacher can offer a wide range of benefits. I have been able to participate as a mentor to new teachers and have personally found it beneficial.

As a mentor, you get to provide guidance and support for new teachers as they face challenges. Mentors can offer direction in navigating these challenges in a way that will be successful for all involved.

A mentor can provide customized feedback on effective teaching strategies, tips and tricks on classroom management, and building positive relationships with parents and the community. They can also help identify areas for improvement that the mentee might not be aware of.

Mentors are also able to share teaching materials, lesson plans, and resources. This helps with ensuring that each lesson is rich in content.

Teaching can be emotionally taxing, especially for new teachers. Oftentimes, teachers are faced with decision fatigue by the end of the day. A mentor can provide a listening ear, offer advice on managing stress, and even a reminder and encouragement to have a work-life balance.

Most importantly, with the development of a trusting, safe relationship, the mentee feels supported and successful. This, in turn, has a positive ripple effect on students' academic achievements and overall learning experience.

Overall, effective mentorship contributes to a more positive and productive educational environment for everyone involved.

- New Administrative Support Wayne Galligher –
  - Monthly meeting for new admin only along with the monthly all admin meeting
    - Meeting Topics:
      - Goal Planning
      - Teacher Evaluation Plan
      - Classified Evaluation Plan
      - Emergency Plans
      - What are you Celebrating?
      - What data are you keeping?
      - Teacher Evaluation Progress Report
      - Budget Meeting
      - SBAC Assessment Plan
      - Classified Evaluation Progress Report
      - Second Trimester Data Review
      - End of the School Year Plan
      - Reflect, Plan, Changes for Fall

- Safe Pathways to School – Wayne Gallagher, Amy May, Armando Ruiz, & Nate Marshall
  - CVE – New traffic flow with Entrance on N. Collier and exiting on 10<sup>th</sup> Street. Thanked Deputy Owens for helping parents remember to enter Collier and not 10<sup>th</sup> street. Making sure they were locking the gate on the playground. 14 more parking spots. Exit now can go either left or right on 10<sup>th</sup>. Parents are getting used to the change and now pickup is going much faster and not getting backed up.
  - LSEL – New parking lot with 61 additional spaces. Better access to daycare. Pickup and Dropoff there are now spaces for parents to park to walk their children into the school.
  - School Bus Route – With the new parking lot you can already see that parents are able to pick up their children. Using Dean Street instead of Collier. No longer have cars and buses at 10<sup>th</sup> and Colliers Street.

## **FISCAL DIRECTOR'S REPORT**

- 6.1 Appropriations by Fund & Function
- 6.2 Expenditure Summary Report
- 6.3 Monthly Summary Report
- 6.4 Object Summary Report

Rachel Amos, September is a very fluid since September payroll has not been done yet. After payroll is encumbered then things will look very different. The audit is in 2 weeks.

## **SUPERINTENDENT'S REPORT**

Summer Project Update. OSBA Legislative Roadshow November 1, 2023, at 6:00 pm. The location is at South Coast ESD. Population report we are at 1228, and we are close to the number we budgeted for this school year. Received an email from a parent regarding policy on accepting home school credit.

## **DISCUSSION/ACTION**

Steve Britton made a motion to approve the following items on the Discussion/Action items number 8.1 through 8.4.

8.1 Division 22 standards that are held accountable by the state. The district is certifying to the board that the district has complied.

8.2 Elle Cook is requesting a leave from the district to teach abroad in Spain during the 24/25 school year.

8.3 Title III – English Language Learners - Tanya Sinko – Notice to the Board that we need districts have received guidance surrounding English Learners and proficiency standards.

8.4 Surplus Bus #35

Marshal Frost seconded the motion; it passed unanimously.

## **CONSENT AGENDA**

Julie Nighswonger made a motion to approve the following:

- 9.1 Hire - Sonny Sandberg – Tech Assistant - District
  - 9.2 Hire - Steve Strouts – Custodian - CHS
  - 9.3 Hire – Rebecca Sproul – Secretary – CHS
  - 9.4 Hire – Lyn Van Dusen – EA – LSEL
  - 9.5 Hire – Martha Kemple – Teacher – SPED – WLE
  - 9.6 Hire – Casey Clapper - Teacher – WLE
  - 9.7 Hire – Claire Mullanix – Secretary – Food Services
  - 9.8 Hire – Shandi Rogers – Bus Driver – District
  - 9.10 Hire – Chelsea Jorgensen – Secretary – District Office
  - 9.11 Hire – Brianna Strouts – EA-ALS – CHS
  - 9.12 Resignation – Joel Nista – Custodian – LSEL
  - 9.13 Resignation – Elizabeth Gallagher – Teacher - WLHS
- Heather Echavarria seconded the motion; it passed unanimously.

**STAFF/PUBLIC COMMENTS**

No public comments.

**ADJOURNMENT**

Melinda Millet adjourned the meeting at 7:42 p.m.

  
Approved