



## **COQUILLE SCHOOL DISTRICT 8**

Wednesday, July 17, 2023

Minutes Special Board Meeting

CSD Board Room

970 N Central Blvd., Coquille, OR 97423

### **ORDER**

Heather Echavarria called the meeting to order at 6:00 p.m. Board members present were Steve Britton, Cliff Wheeler, Melinda Millet, Julie Nighswonger, Marsha Frost and Heather Echavarria. Board member Lucas Taylor was absent. Others present were Superintendent Wayne Gallagher, Fiscal Director Rachel Amos, Assistant Business Director Denese, and Board Secretary Julie Simpson. *A list of people in the audience is included as part of the minutes.*

### **MEETING BUSINESS**

- Cliff Wheeler made a motion to approve the agenda and the minutes from the Special Board Meeting on June 26, 2023. Steve Britton seconded the motion; it passed unanimously.

### **SWEARING IN OF NEW BOARD MEMBER**

- Board Chair Heather Echavarria swore in new Board Member Marsha Frost.

### **DICUSSION/ACTION ANNUAL BUSINESS**

- 3.1 Julie Nighswonger made a motion to elect Heather Echavarria as Board Chair. Steve Britton made a motion to elect Melinda Millet as Board Chair. Julie Nighswonger and Heather Echavarria voted for Heather Echavarria as Chair. Steve Britton, Cliff Wheeler, Melinda Millet, and Marsha Frost voted for Melinda Millet as Chair.
- 3.2 Cliff Wheeler made a motion to elect Julie Nighswonger as Vice Chair; it passed unanimously. Julie Nighswonger nominated Steve Britton. Cliff Wheeler, Steve Britton, Melinda Millet, Marsha Frost voted for Julie Nighswonger as Vice Chair. Julie Nighswonger voted for Steve Britton as Vice Chair.
- 3.3 Heather Echavarria made a motion to set the third Wednesday of the month for holding Board Meetings. Cliff Wheeler seconded the motion; it passed unanimously.
- 3.4 No Board meetings for the Month of December and August
- 3.5 Appointment of Board Members to standing Committees. Facilities/Bond – All Board Members will be on this committee. Policy Committee – Melinda Millet, Marsha Frost, and Lucas Taylor.
- 3.6 Adopt Board Goals for School Year 2023 – 2024 – See Attachment
- 3.7 Resolution #24-01, removing Jerod Nunn, Stephanie Donaldson, and Garret McGinnis from Banner Bank and any other Financial Institutions that Coquille School District has accounts with. Cliff Wheeler made a motion to approve Discussion/Action Annual Business items from 3.1 through 3.7. Heather Echavarria seconded the motion; it passed unanimously.

### **FISCAL REPORT**

The Fiscal Director presented the Board Member with two financial reports. The Monthly Summary Report and the Object Summary Report.

## **SUPERINTENDENT'S REPORT**

Superintendent Gallagher updated the Board Members regarding the Summer Projects

- ❖ Lincoln – Working on the playground. Started new storage closet for Head Start. Their metal container has been removed.
- ❖ CVE – Starting first of August on the Gym Floor. All the kitchen ceiling tiles have been installed. Going to start the floor next week. New backboards have arrived which were donated from Youth Basketball.
- ❖ CHS – CTE Project is on time. Z Terrell is on time we are 1/3 done with the project and next phase will sheet rocking. Fire Alarm system updated. Kitchen installing a drop ceiling tiles and will be installing a new floor.
- ❖ WLHS – Receiving truck loads of fill dirt from Ron's Oil. We will have additional fill from Johnson Rock.
- ❖ WLE – Modulares have arrived and are at the parking lot at CHS. Tomorrow we will be at the Coquille Planning Commission Meeting. Next week we will be moved to the site. This week have the Modulares painted.

There was one email from Tony Myers regarding a culinary program for CHS and WLH. Meet with Banner Bank regarding a CD. The current funds are receiving a little more than 4% in the State Pool. Banner Bank stated 5%. Will do some research and let the Board know.

## **CONSENT AGENDA**

Heather Echavarria made a motion to approve the following:

- Hire - Phillip Johnson – Counselor - WLE
- Hire – Megan Houk - Teacher - WLHS
- Hire – Polly Latta - Teacher - WLHS
- Hire - Sonny Sandberg – Technology Assistant
- Hire – Becky Sproul – Secretary -CJSHS
- Resignation – Alex Campbell – Counselor - WLHS
- Resignation – Garrett McGinnis - Payroll – DO
- Resignation – Stephanie Donaldson – Fiscal Technician – DO
- Resignation – Madeline Ingraham – Teacher - WLHS

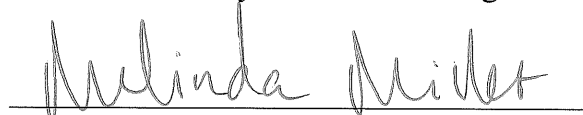
Julie Nighswonger seconded the motion; it passed unanimously.

## **STAFF/PUBLIC COMMENTS**

No public comments.

## **ADJOURNMENT**

Melinda Millet adjourned the meeting at 6:28 p.m.



Approved

## **2023-2024 School Board District Goals**

### **\*Three-Year Plan to Reimagine CTE at Coquille High School (Year 2)**

- A. Hire AG Metals/Construction teacher for CHS,
- B. Grand Opening of AG Animal/Plant Science Classroom
- B. Finalize plans for CTE center remodel.
- C. Pass a School Bond in the Spring.
- D. Promote Work Skills for future employment.

### **\*Integrate students between WLHS and CHS**

- A. Spring Forecasting for scheduling
- B. Career Fair to showcase CTE career opportunities.
- C. Transport students between schools

### **\*Student Engagement in the use of technology Mid/End of year**

- A. January technology Engagement Report
- B. Tech Team Stipends/Professional Development
- C. June Technology Engagement Report

### **\*Teacher Mentoring Program**

- A. New Teacher Orientation Day-August 23, 2023
- B. Hire New Teacher Mentors/Training
- C. Mentor Observations/feedback

### **\*New Administrator Support Program**

- A. Monthly targeted meetings
- B. Onsite Visits with Superintendent
- C. Two Professional Development Opportunities per year

### **\*Clear pathway to advance courses for all students**

- A. Continue Gear-UP trips to expose students to college.
- B. Offer Dual Credit Courses
- C. Allow students to attend SWOCC.

### **\*Fill in student learning gaps caused by COVID 19.**

- A. Reimagine how we provide intervention K-3
- B. Offer Summer Learning Opportunities for all students.
- C Offer after school support to enhance learning (PLUS Program)

### **\*Improve collaboration with all employees.**

- A. Meet Monthly with OSEA and CEA leadership
- B. Meet annually with each employee group for lunch.
- C. Seek ways to support work/life balance for all employees.

### **\*Create safe pathways to all Schools**

- A. Fix traffic flow at CVE parking lot.
- B. Fix traffic flow at Lincoln School of Early Learning
- C. Create a lower parking lot for staff parking at CJSHS.