

COQUILLE SCHOOL DISTRICT 8
Wednesday, January 19, 2022
Minutes Special Board Meeting
Virtual / CSD Board Room
970 N Central Blvd., Coquille, OR 97423

ORDER

Heather Echavarria called the meeting to order at 5:30 p.m. Board members present were Roy Wright, Cliff Wheeler, Steve Britton, Julie Nighswonger and Melinda Millet. Board member Lucas Taylor attended virtually. Others present were Superintendent Tim Sweeney and Board Secretary Stephanie Donaldson. Business Manager Teri Pointer was absent. A list of people attending virtually is included as part of the minutes.

MEETING BUSINESS

- ✓ Steve Britton made a motion to approve the agenda. Julie Nighswonger seconded the motion; it passed unanimously
- ✓ Steve Britton made a motion to approve the minutes from the Regular Board Meeting, December 8, 2021. Julie Nighswonger seconded the motion; it passed unanimously.

FUTURE MEETINGS

There will be a Policy Committee Meeting on January 26, 2022. and two February meetings to include a Special Board Meeting on February 1, 2022 at 5:30 p.m. and a Regular Board Meeting on February 9, 2022 at 6:00 p.m. All meetings will take place at 970 N Central Blvd unless indicated otherwise.

SUPERINTENDENT SEARCH COMMITTEE

OSBA's Director of Board Development, Steve Kelley, asked for introductions of the members of the Superintendent Search Committee and the CSD School Board of Directors. He then provided training on the superintendent application screening process and answered questions from Committee and Board Members.

Heather Echavarria moved the meeting into Executive Session at 6:33 p.m.

- **ORS 192.660(2)(a)** To consider the employment of a public officer, employee, staff member or individual agent.

Heather Echavarria moved the meeting back into open session at 7:06 p.m.

Upon return to the regular session, Mr. Kelley provided additional information about the process of how to screen applicants. Additionally, he gave a quick overview of contract parameters that he stated would be covered more thoroughly at the Feb. 1 meeting.

Heather Echavarria called a recess at 7:11 p.m. prior to transitioning into the regular board business part of the meeting. The meeting returned from the recess at 7:17 p.m.

RECOGNITION

Superintendent Sweeney thanked the Coquille School Board for their hard work.

SCHOOL REPORTS

- **WLHS** - Jennifer Sweeney stated there has been an increase in the number of students at WLHS. Other organizations continue to refer students to WLHS. Staff has had additional training on CAT simulators and students now have their own simulator

accounts allowing them to compete against each other for proficiencies. Jennifer also shared that the students are learning additional skills with the drones that were purchased over the summer. She stated that the \$5,000 donation to WLHS from AdvancedHealth was used to purchase gift cards and candy for all students, as well as some gas cards.

- **WLE** - Sharon Nelson gave an update regarding the general health status of staff and students and how that impacts the daily routine at WLE. She shared how they plan on using the AdvancedHealth donation, and in particular, how to help those students who do not come on campus. Sharon mentioned that one of the requests from the students is that they receive their own toiletries.
- **Coq Jr High** - Armando thanked the school board for their service and stated they are greatly appreciated. He extended an invitation to the Board to attend the Junior High showcase on February 8th, and described the projects that the 7th grade and the 8th grade students are working on. Armando said that the 7th/8th grade basketball has started back up and their first game is tonight.
- **Coq Sr High** - Jeff Philley provided an update on how well 7th graders did with routines after the holiday break, as well as how seniors are handling their final year. He stated that progress reports would be coming out soon, and that the first trimester grades were outstanding. Jeff expressed appreciation for the teachers making sure over the past few years that lessons are accessible for all students. Jeff stated that this year is an English Language Arts and English Language Development adoption year and that they are factoring that into their 22-23 school budget. He stated that CHS used the AdvancedHealth donation to purchase chromebooks for students who do not have adequate devices at home to do their homework. Jeff thanked AdvancedHealth for their donation.
- **Special Programs** - Wayne Gallgher stated the department is getting together a virtual SBAC training. Additionally, they are working on special programs audit reports and their civil rights data collection. Wayne also shared they are conducting their special education performance review with ODE. He reported that he and Tim were working on the updated safe return to school plan.
- **CVE** - Jerami Campbell let the Board know that they used their AdvancedHealth donation Walmart gift cards for each student. They also surprised the students with a virtual assembly. All the students spent the past couple of weeks making thank you cards for AdvancedHealth. CVE teachers are working on progress reports and providing feedback to parents regarding the standards based progress of their students. She also stated that the students and staff have been doing exceptionally well with current pandemic procedures. Board Chair Heather Echavarria expressed appreciation that the students did thank you cards to AdvancedHealth.
- **AD** - Superintendent Sweeney stated that the CHS football team would be invited to the February 9 board meeting since they were unable to attend tonight's meeting. He stated that the boys and girls basketball teams are doing well and that the girls team is currently ranked fourth. Additionally, he provided an update on the wrestling team, with a combined team of seven Coquille wrestlers and three from Myrtle Point.
- **Lincoln** - Maidie Rosengarden reported how the recent COVID surge has impacted staff and students at Lincoln School of Early Learning. She thanked the School Board for their service, as well as for making Early Learning a priority. Maide reported that they hope to use the Advanced Health donation for books, school supplies, clothes and shoes for children.
- **CTE Center** - Tony Jones reported that they have submitted their Perkins grant application in order to fund their milling unit. He stated that the cosmetology program is at maximum capacity. For the construction portion of the CTE Center they have

incorporated NCCER testing on general construction. He said the teachers from the CHS and WLHS construction and manufacturing programs are conducting visitations with neighboring districts to check out their programs and share information. Tony stated that during the holiday break a centralized computer was set up whereby the teacher can control access to all four simulators.

- **Population Report** - Superintendent Sweeney shared that WLHS has added 15 students.

DEPARTMENT REPORTS

- **Maintenance Department** - Carl Hull shared that there was minimal damage from the January 3rd storm event which included some roof shingles at the District Office and some vents at CVE.
- **Food Service** - Superintendent Sweeney reported that Wayne has been busy this past year stepping back into the role of Special Programs Director, doing Title reports, managing the State of Oregon grants, as well as doing Food Service. Wayne provided a count of the number of meals served in December. He commended the cooks for their adaptability in dealing with the supply chain issues. Wayne also provided an update regarding the entitlement funds for commodity orders and that they received a farm to school grant.
- **Technology** - Sean Wirebaugh thanked the School Board for their time and service. He stated he and Greg Contrell have been busy replacing workstations and hard drives. Sean also said they successfully set up the simulator manager for reports and certification. He said that the tech department also worked on equipment failure issues, setting up new chromebooks, replacing some security cameras, and Tyler SIS training.
- **Transportation** - A written report was provided.

BOARD REPORT

Superintendent Sweeney provided an update on the email responses. The School Board and Mr. Sweeney discussed creating a committee that would draft a local control resolution that would be submitted in solidarity with other rural school districts prior to the next legislative session requesting decision making regarding COVID be at the local level.

FISCAL REPORT

Teri was absent. The cash carryover and side-by-side fiscal reports were provided in writing. Superintendent Sweeney stated that the audit is complete and will be presented at the March meeting.

SUPERINTENDENT'S REPORT

Superintendent Sweeney recommended that February 18, 2022 be a day off for students and staff. The Board stated that is a great idea.

Additionally, Mr. Sweeney provided an update on the modular at WLHS, that with the funding from Rep. David Brock Smith and HSS grant funds, will be used for the teen pregnant parenting center behind WLHS. He explained how the center would be able to serve students from throughout the area, especially as there are no other teen pregnant parenting centers around.

DISCUSSION ACTION

Roy Wright made a motion to approve the following:

- Non-Cash Donations
- Approve Local Service Plan
- Approve Budget Calendar 2022-2023

- Resolution #22-17 authorizes an increase in appropriation and approves an increase in expenditure of \$25,000. This donation consists of \$5,000 per school and was received from AdvancedHealth out of Coos Bay for the use of helping at risk students.
- Resolution #22-18 authorizes an increase in appropriation and approves an increase in expenditure of \$11,670.00 for the ARP-HCY I (Americans Rescue Plan for Homeless Children and Youth I) Grant. This is an additional \$11,670 that has been awarded to increase the previous award of \$24,488 that was approved in December. This grant was awarded by the State and is to help meet the needs of students who are experiencing homelessness.
- Resolution #22-19 authorizes an increase in appropriation and approves an increase in expenditure of \$1,500.00 for the Backpack Buddies program. This grant was received from the Oregon Community Foundation and will be used to purchase food, clothes and household items for struggling families in the area.
- Resolution #22-20 authorizes an increase in appropriation and approves an increase in expenditure of \$4,505.61 from PacifiCorp. These funds are a part of SB1149 and will be used to offset energy project costs.
- Resolution #22-21 authorizes an increase in appropriation and approves an increase in expenditure of \$600.00 for Yoga equipment. This grant was awarded by the South Coast Education Council to Lincoln School of Early Learning (Elissa Coonce).
- Resolution #22-22 authorizes an increase in appropriation and approves an increase in expenditure of \$31,981.13 for the High School Success Grant. The original grant was awarded at \$402,035.82 and a new award came in at \$434,016.95.
- Resolution #22-23 authorizes an increase in appropriation and approves an increase in expenditure of \$36,036 for the Emergency Connectivity Fund (ECF). This is a part of the Universal Service Administration or ERate and is to be used to provide Chromebooks for students to use at home.

Julie Nighswonger seconded the motion; it passed unanimously.

CONSENT AGENDA

Roy Wright made a motion to approve the following:

- Cash Donations
- Hire – Claudina Sargent, Cook's Helper - Lincoln
- Hire – Katelynn Landmark, Daycare EA - Lincoln
- Hire – Christina Moreno, ALS EA - CVE
- Hire – Mitch Rilatos, Custodian - District
- Hire – Michelle Jones, PE EA - CHS
- Retirement – Lori King, Accounting Technician - District
- Retirement – Katie Kindgren, Payroll Specialist - District
- Resignation – Saul Soto, PE EA - CHS

Cliff Wheeler seconded the motion; it passed unanimously.

STAFF/PUBLIC COMMENTS

ADJOURNMENT

Heather Echavarria adjourned the meeting at 8:45 p.m.

Approved