

COQUILLE SCHOOL DISTRICT 8
Thursday, October 14, 2021
Minutes Special Board Meeting/Virtual

ORDER

Cliff Wheeler called the meeting to order at 5:01 p.m. Board members present were Roy Wright, Heather Echavarria, Steve Britton, Julie Nighswonger, and Melinda Millet. Board member Jeff Cannon was absent. Others present were Superintendent Tim Sweeney, Business Manager Teri Pointer and Board Secretary Stephanie Donaldson. A list of people in attendance is included as part of the minutes.

MEETING BUSINESS

- ✓ Steve Britton made a motion to approve the agenda. Roy Wright seconded the motion; it passed unanimously.
- ✓ Heather Echavarria made a motion to approve the minutes from the Regular Board Meeting, September 9, 2021, Emergency Board Meeting, September 16, 2021 and the Board Work Session & Emergency Board Meeting on September 30, 2021. Julie Nighswonger seconded the motion; it passed unanimously.

FUTURE MEETINGS

The November board meeting was canceled during the initial part of this meeting, but later replaced with a Special Board Meeting on November 4, 2021 at 5:30 p.m. The December regular board meeting will take place on December 8, 2021 at 6:00 p.m.

BOARD REPORT

Board chair Cliff Wheeler stepped down as board chair. Vice chair Heather Echavarria requested nominations for board chair. Roy Wright made a motion to nominate Heather Echavarria as board chair, Julie Nighswonger seconded the motion; the motion carried unanimously. Heather Echavarria stepped down as vice chair. She requested a nomination for vice chair. Julie Nighswonger nominated Roy Wright as vice chair, Melinda Millet seconded the motion; the motion carried unanimously.

The resignation of board member Jeff Cannon was received in writing and board chair Heather Echavarria announced the vacancy of the position #7 on the Coquille School Board. The board will address the replacement process at the November board meeting.

OSBA FACILITATION SERVICES ON COMMUNICATION

OSBA's Board Development Specialist, Janet Avila-Medina, shared information regarding common policies, scenarios, and best practices concerning board, superintendent, and public interaction and communication protocols. The CSD board, superintendent, and OSBA specialist discussed options for handling emails and ensuring that all board members are informed of information communications so that they can be routed to the appropriate person for response.

OSBA SUPERINTENDENT SEARCH SERVICES

OSBA's Executive Search & Events Specialist, Sarah Herb, shared information about OSBA's Executive Search Services, a contract proposal for OSBA's services, as well as a tentative Executive Search Calendar.

FISCAL REPORT

Teri Pointer provided the cash carryover and fiscal reports.

Roy Wright made a motion to change the agenda to include item 6.9 to consider hiring OSBA to conduct the superintendent search services. Julie Nighswonger seconded the motion; it passed unanimously.

DISCUSSION/ACTION

Roy Wright made a motion to approve the following:

- Non-Cash Donations
- Resolution #22-4 authorizes an increase in appropriation and approves an increase in expenditure of \$1,403 for the ESSER III Grant. This fund was budgeted at \$1,998,815 and came in at \$2,000,218.
- Resolution #22-5 authorizes an increase in appropriation and approves an increase in expenditure of \$112,186.60 for the SIA Grant. This fund was budgeted at \$933,678 and came in at \$1,045,864.60.
- Resolution #22-6 authorizes an increase in appropriation and approves an increase in expenditure of \$6,134.79 for the Menstrual Dignity for Students Program. This is a new grant program by the State of Oregon.
- Resolution # 22-7 authorizes an increase in appropriation and approves an increase in expenditure of \$5,253.64 from PacifiCorp. These funds are a part of SB1149 and will be used to offset energy project costs.
- Resolution # 22-8 authorizes an increase in appropriation and approves an increase in expenditure of \$11,722.74 for the Farm to School Grant. This is a new grant program by the State of Oregon and is to purchase foods produced or processed in Oregon.
- Resolution # 22-9 authorizes an increase in appropriation and approves an increase in expenditure of \$349.00 for the Indian Education Grant. This grant was budgeted at \$20,454 and came in at \$20,803.
- Approve November 12, 2021 as a no school, no work day.

Melinda Millet seconded the motion; it passed unanimously.

Roy Wright made a motion to approve the following:

- Hire OSBA to conduct the superintendent search services.

Julie Nighswonger seconded the motion; it passed unanimously.

CONSENT AGENDA

Steve Britton made a motion to approve the following:

- Cash Donations
- Hire – Deana Oberst, Daycare EA – Lincoln
- Hire – Sarah Crabtree, Custodian – District
- Hire – Marty Stallard, Varsity Girls Basketball Coach - CHS
- Hire – Dave Waddington, Varsity Boys Soccer Coach - CHS
- Hire – Tony Jones, Head Wrestling Coach – CHS
- Hire – Mindi Wilson, Varsity Volleyball Coach – CHS

- Retirement – Becca Fisher, Custodian - District
- Resignation – Tim Sweeney, Superintendent
- Resignation – Teri Pointer, Business Manager
- Resignation – Kory Sturgess, Teacher - CJSH
- Resignation – Suzanne Grami, Varsity Volleyball Coach – CHS
- Resignation – Albert Dixon, 8th Grade Boys Basketball Coach – CJSH
- Resignation – Emma Trujillo-Avina, EA - CVE
- Surplus Bus #20 (VIN 5411)

Roy Wright seconded the motion; it passed unanimously.

STAFF & PUBLIC COMMENTS

Pam Lewis shared information from a local parent group. Melissa Hogan and Tressa Miller shared information regarding the AYA foreign exchange student program. Additional comments were shared from the virtual meeting chat feature, and concerns were heard from Lisa Johnson and Molly Messerle.

Heather Echavarria moved the meeting into Executive Session at 8:37 p.m.

- ORS 192.660(2)(b) To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing.
- ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection.

Heather Echavarria moved back into the Regular Board Meeting at 9:21 p.m.

There was additional discussion regarding November 12, 2021 as a no school, no work day. Additionally, the approach to future public comment at board meetings was discussed.

ADJOURNMENT

Heather Echavarria adjourned the meeting at 9:48 p.m.

Approved