

COQUILLE SCHOOL DISTRICT

Wednesday, January 13, 2021

Regular Board Meeting

Winter Lakes Elementary/Virtual

ORDER

Cliff Wheeler called the meeting to order at 5:59 p.m. Board members present were Steve Britton, Jeff Cannon, Heather Echavarria, and Roy Wright. Matt Rowe attended by phone. Misty Thrash was unable to attend. Others present were Superintendent Tim Sweeney, Business Manager Teri Pointer and Board Secretary Stephanie Donaldson. A list of people attending virtually is included as part of the minutes.

MEETING BUSINESS

- ✓ Cliff Wheeler made a motion to approve the agenda with the following changes:
 - ❖ Move "5.0 Board Report" to after the 10.0 Executive Session.
 - ❖ Add "5.4 Naming of Facilities".
 - ❖ Move "11.0 Staff/Public Comments" to before 2.0 Board Recognition.Steve Britton seconded the motion; it passed unanimously.
- ✓ Heather Echavarria made a motion to approve the amended minutes from the Regular Board Meeting, October 14, 2020. Steve Britton seconded the motion; it passed unanimously.
- ✓ Heather Echavarria made a motion to approve the minutes from the Special Board Meeting, November 18, 2020. Roy Wright seconded the motion; it passed unanimously.

FUTURE MEETINGS

The following meetings will take place in January:

- ❖ Bond Committee Meeting/Bond Development – January 26, 2021 @ 6:00 p.m.
- ❖ Special Board Meeting – January 27, 2021 @ 6:00 p.m.

The following meetings will take place in February:

- ❖ Bond Committee Meeting/Bond Development – February 9, 2021 @ 6:00 p.m.
- ❖ Special Board Meeting (Work Session – Goals) – February 10, 2021 @ 5:00 p.m.,
- ❖ Regular Board Meeting – February 10, 2021 @ 6:00 p.m.
- ❖ Bond Committee Meeting/Bond Development – February 23, 2021 @ 6:00 p.m.

All meetings listed above will be made electronically accessible to the public for the duration of the COVID-19 pandemic closure, or presented in the method deemed appropriate by the State of Oregon.

STAFF/PUBLIC COMMENT

No public comment.

RECOGNITION

Superintendent Sweeney gave each board member a framed certificate as part of School Board Recognition Month and thanked the board for the hard work and dedication to the Coquille School District.

SCHOOL REPORTS

- **WLHS** - A written report was provided. Jennifer Sweeney also shared that they have hired a new social studies teacher by the name of Jacob Artman. She provided an update on students returning to in-person instruction and expressed her appreciation to the Board. Additionally,

she informed the Board that Lisa Trottier has taken on Backpack Buddies in the Winter Lakes Schools.

- **WLE** - A written report was provided. Sharon Nelson also shared that they have hired a new teacher by the name of Jeana Dixon as the 3rd through 7th grade math specialist. She stated that she is too is excited to have Backpack Buddies in the building, and thanked the Board.
- **Coquille Jr High** - A written report was provided. Armando also shared that he is glad to have the students back in the building, and gave an update on how things are working with the protocols in place for in-person learning. Additionally, he thanked the Board for their support over the years. And thanked CVE for sending over a great group of 6th graders, and stated that junior high would follow the high school's schedule for sports. Board member Heather Echavarria asked for clarification regarding comprehensive distance learning versus hybrid learning, and how that differs from what was previously offered. Both Superintendent Sweeney and Mr. Philley provided clarification.
- **Coquille Sr High** - A written report was provided. Jeff Philley also shared an update on options being provided to students, and in particular Seniors, in term of working through the remainder of the school year.
- **CVE** - A written report was provided. Geoff Wetherell also shared how appreciative he is how on board all the students, families and staff are in following the requirements for in-person learning, and that CVE was even asked to review how the process looked in terms of safety protocols with other school districts. Maureen March commended how well the staff adapt to the current situation and put the students' needs first. She also thanked the Board for all of their support.
- **AD** – A written report was provided. Dan Hampton also shared information about conditioning and practices, as well as upcoming contests.
- **Special Programs** - A written report was provided. Wayne Gallagher also shared that the majority of the SPED population growth has come from inter-district transfers. He also stated that the first round of performance reviews will be starting soon later in January.
- **Lincoln** - A written report was provided. Amy Flora also shared an update regarding the return of students to school after Winter Break, and said they are working on behaviors and expectations. Additionally, she stated she had worked with Geoff to establish safe cohorts with appropriate staffing and support.
- **CTE Center** - A written report was provided. Tony Jones thanked the Board for their visions and support of the Winter Lakes High School & CTE Center. He shared that they are tentatively looking at a March date for a Cosmetology night if it works out with local metrics. Board member Roy Wright expressed his appreciation for the hard work of all through the challenging times presented by the coronavirus pandemic.
- **Population Report** - Superintendent Sweeney stated that there are now an additional six students in the overall population beyond what was provided in the written report. He also provided historical high and low numbers for the school district that date back to 1985 and advised the Board that we have now surpassed the highest number during that timeframe. Superintendent Sweeney reiterated that the momentum of growth is due in large part to the vision of the CSD Board, their desire to continue to improve everything from the buses students ride on, to the buildings housing the classrooms, and to the technology and curriculum made available to the students.

DEPARTMENT REPORTS

- **Maintenance** – A written report was provided.
- **Food Service** – A written report was provided. Marci Gallagher shared that the food service staff is excited to see students back in school, especially at the high school. She commended her staff for keeping up with all of the changes required in food service and all of their hard work. Additionally, Marci thanked the Board for their support.

- **Technology** – A written report was provided. Walt Wilcott provided some additional information regarding technology requests at Faith Lutheran Church and some that for the most part they are back to day-to-day operations.
- **Transportation** – A written report was provided. Keryn Ogle shared thanked the Board for the transportation fleet. She said that they are utilizing every single vehicle and are looking for an additional driver.

FISCAL REPORT

Teri Pointer presented the cash carry over and side-by-side fiscal reports.

SUPERINTENDENT'S REPORT

Superintendent Sweeney expressed his appreciation for the administrative team's and leadership team's hard work and dedication that they put into readying the schools to re-open for hybrid instruction. He also stated that the school district may receive funds sometime during the springtime from the most recent round of stimulus money. Additionally, he shared a fun event where he was able to interact with students by being the umpire for a baseball and softball game. Superintendent Sweeney provided an update regarding the Red Barn property and that there will be a Burn-to-Learn event taking place at the end of January, as well as some flooring concerns in the original concrete portion of the CTE Center. He also announced that school district employees now have accessibility to COVID vaccines, and arrangements are being made to get staff members vaccinated. Superintendent Sweeney also shared that he received notification from Oregon Department of Education that the District is in compliance with the Division 22 Standards.

Board Member Matt Rowe stated that he was honored to be on the Board and thanked the staff from top to bottom for giving their all during the challenging pandemic circumstances. He then exited the meeting.

DISCUSSION ACTION

Heather Echavarria made a motion to approve the following:

- **Non-Cash Donations**
- **Resolution #21-16** authorizes an increase in appropriation and approves an increase in expenditure of \$795 for the ESSA (Every Student Succeeds Act) Partnership Grant. The grant was budgeted at \$47,505 and came in at \$48,300.
- **Resolution #21-17** authorizes an increase in appropriation and approves an increase in expenditure of \$748.90 for the IDEA Part B, Section 619 Preschool Grant. The grant was budgeted at \$3,111 and came in at \$3,958.90.
- **Resolution #21-18** authorizes an increase in appropriation and approves an increase in expenditure of \$2,098.58 from PacifiCorp. These funds are a part of SB1149 and will be used to offset energy project costs.
- **Resolution # 21-19** authorizes an increase in appropriation and approves an increase in expenditure of \$7,000. \$3,500 is for the Girl's Golf Club and \$3,500 is for the Boy's Golf Club. These funds granted by the Oregon Community Foundation.
- **Resolution # 21-20** authorizes an increase in appropriation and approves an increase in expenditure of \$2,408.76 from PacifiCorp. These funds are a part of SB1149 and will be used to offset energy project costs.

Steve Britton seconded the motion; it passed unanimously.

CONSENT AGENDA

Steve Britton made a motion to approve the following:

- Cash Donations
- Hire – Jeana Dixon – Teacher, WLE

- Hire – Jacob Artman – Social Studies Teacher (temp), WLHS
- Hire – Brian Bergstedt – Custodian
- Resignation – Brian Bergstedt – Teacher, CTE
- Resignation – Joshua Dresser – EA, WLHS
- Resignation – Sarah Crawford – Teacher, WLE
- Rescind Resignation – Teri Pointer – Business Manager
- Policies 1st & 2nd Reading and Adoption/Re-Adoption
 - IBDJA – Relations with Homeschooled Students**
- Policies 1st Reading
 - ACA – Americans with Disabilities Act
 - GAA – Personnel: Definitions
 - IICA – Field Trips and Special Events
 - IJ – School Counseling Program
 - IK – Academic Achievement
 - IKAC – High School Classes/Courses for 8th Graders
 - IKE – Promotion and Retention of Students
 - IKFB – Graduation Exercises
 - IKH – Credit for Proficiency
 - IMB – Student Achievement Program
 - IMB-AR – Student Achievement Program
 - INDB – Flag Displays and Salutes
 - JB – Equal Education Opportunity**
 - JFCM – Threats of Violence**
 - KBA – Public Records
 - KBA-AR – Public Records
 - KGAA – Use of Athletic Facilities for Alumni Games
 - KJA – Materials Distribution
- Policies to Delete/Rescind
 - ACA-AR – Discrimination Complaint Procedure
 - GCBDAAGDBDAA – COVID-19 Related Leave
 - GCBDAAGDBDAA-AR(1) – COVID-19 Related Leave
 - GCBDAAGDBDAA-AR(2) – COVID-19 Related Leave
 - IGAF – Physical Education
 - IGAJ – Traffic Safety Education
 - IJ – Guidance Program/Child Development Specialist Program

Heather Echavarria seconded the motion; it passed unanimously.

Cliff Wheeler moved the meeting into Executive Session at 7:02 p.m.

- ORS 192.660(2)(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Cliff Wheeler moved back into the Regular Board Meeting at 7:11 p.m.

BOARD REPORT

Board member Roy Wright and Superintendent Sweeney provided a review of the Policy Committee Meeting that took place on January 11, 2021.

Superintendent Sweeney shared updates from the Bond Development Committee Meetings and that polling started today. He reiterated that the District has received the \$4 million dollar OSCIM grant, but that it is only awarded if the bond passes, and that we are still awaiting a response on the seismic grant. The School Board, Superintendent Sweeney, and Business Manager Teri Pointer discussed a variety of steps required in preparation for the bond measure,

as well as roles and responsibilities.

Board Chair Cliff Wheeler advised each Board Member has at their seat a copy of what is needed in preparation for the superintendent's evaluation. The School Board and Superintendent Sweeney discussed his continued role in the District.

Board member Heather Echavarria discussed the naming of facilities in light of potential bond construction and Board Chair Cliff Wheeler stated that the CSD Board would defer to Board Policy FF – Naming New Facilities.

ADJOURNMENT

Cliff Wheeler adjourned the meeting at 7:42 p.m.