

COQUILLE SCHOOL DISTRICT
Wednesday, July 8, 2020 @ 6:00 p.m.
Regular Board Meeting
Winter Lakes High School, 1501 W Central/Electronic

ORDER

Misty Thrash called the meeting to order at 6:01 p.m. Board members present were Cliff Wheeler, Jeff Cannon, Roy Wright, and Matt Rowe. Steve Britton and Heather Echavarria were unable to attend. Others present were Superintendent Tim Sweeney and Board Secretary Stephanie Donaldson. Business Manager Teri Pointer was unable to attend. A list of people in the audience is included as part of the minutes.

MEETING BUSINESS

- ❖ Cliff Wheeler made a motion to approve the agenda. Jeff Cannon seconded the motion; it passed unanimously.
- ❖ Cliff Wheeler made a motion to approve the minutes from the Regular Board Meeting, June 10, 2020. Jeff Cannon seconded the motion; it passed unanimously.

The next Regular Board Meeting will take place on August 12, 2020 at 6:00 p.m.

All meetings will be made electronically accessible to the public for the duration of the COVID-19 pandemic closure, or presented in the method deemed appropriate by the State of Oregon.

STAFF/STUDENT RECOGNITION

Coquille High School senior Gia Faith presented a speech to the Board and requested the Board ban the Confederate flag on school property. As not all board members were present to consider the matter, outgoing Board Chair Misty Thrash stated that it would need to be addressed at a future meeting.

ELECT BOARD CHAIR AND VICE CHAIR

Roy Wright made a motion to nominate Cliff Wheeler for Board Chair and Misty Thrash as Vice Chair. Jeff Cannon seconded the motion; it passed unanimously.

BOARD REPORT

Superintendent Sweeney stated that both 2020 OSBA conferences have been canceled due to the COVID-19 pandemic.

SUPERINTENDENT'S REPORT

Superintendent Sweeney shared funding an update regarding the State School Fund, but indicated there were no updates at this point regarding the High School Success Fund or the Student Investment Account. He shared that they received approval on the ESSER grant application and because of Jennifer Sweeney's assistance in writing it, the application was accepted without changes.

He also informed the Board of additional funds coming from the VW settlement that would go toward the purchase of a new bus, but require that bus #6 be permanently disabled. Additionally, in regards to the Transportation Department, he stated that on average 400 more students were transported per day during the 2019/20 school year compared to the year before.

Mr. Sweeney indicated that Teri Pointer has been working directly with FEMA to get COVID-19 expenses reimbursed. Some of those expenses include technology, daycare costs and moving the Adaptive Life Skills (ALS) classroom. Due to the COVID-19 pandemic, the Coquille High School's ALS classroom is being moved so that the most medically fragile students that would be impacted by the coronavirus can be separated from the general student body for their health and safety.

Superintendent Sweeney shared that the Food Service Department saw a dramatic decrease in the number of meals served which would impact the current budget. Additionally, he mentioned that PACE has informed school districts that there is no liability insurance to cover pandemic outbreaks.

ANNUAL BUSINESS

For the 2020-2021 School Year

Discussion of the annual business resulted in the following: Board Meetings will continue to take place on the 2nd Wednesday of each month at 6:00 p.m.; the Facilities Committee will include Cliff Wheeler, Heather Echavarria, Jeff Cannon, and Steve Britton; the Policy Committee will include Roy Wright, Matt Rowe, and Misty Thrash; the Bond Committee will include Heather Echavarria, Steve Britton, Cliff Wheeler, and Jeff Cannon.

Roy Wright made a motion to approve the following:

- ❖ Establish a set day for regular board meetings each month.
- ❖ Appoint members of standing committees
 - Facilities
 - Policy
 - Bond
- ❖ Appoint Superintendent Tim Sweeney chief administrative officer and district clerk.
- ❖ Authorize Superintendent Tim Sweeney to apply for federal funds, special grants and sign for statements of assurance for State and Federal Programs.
- ❖ Authorize Superintendent Tim Sweeney and Business Manager Teri Pointer to sign checks on behalf of the District.
- ❖ Appoint Business Manager Teri Pointer as Budget Officer for the District.
- ❖ Authorize Business Manager Teri Pointer to Assign Portion of the Ending Fund Balances for all Funds.
- ❖ Appoint WHA as the insurance company of record.
- ❖ Appoint Harwood, MacAdam, Wartnik, Fisher & Gorman, LLC as district auditors.
- ❖ Designate *The World* as newspaper of record for all official publications by the District.
- ❖ Name Banner Bank, the Local Government Investment Pool (LGIP), and the Pay Pal Money Market account as depositories of record.
- ❖ Name the Coquille School District Board of Directors as its own LCRB (Local Contractors Review Board).
- ❖ Legal requirements for fidelity bonds are met by the District's Insurance coverage which provides a comprehensive crime policy which covers all District employees in the amount of \$100,000 per occurrence.
- ❖ Appoint Oregon School Board Association and others as needed as the attorney of record.
- ❖ Reauthorize all existing leases as follows.
- ❖ 6 Lanier copiers – monthly lease plus copies
- ❖ Neopost - Postage Machine – monthly lease
- ❖ Authorize the Superintendent to sign all district contracts.

Misty Thrash seconded the motion; it passed unanimously.

Discussion/Action

Misty Thrash made a motion to approve the following:

- ❖ **Resolution #21-1** authorizes an increase in appropriation and approves an increase in expenditure of \$6,318.64 for the Elementary and Secondary School Emergency Relief Fund (ESSER) or Cares Act. This fund was budgeted at \$220,000 and came in at \$226,318.64.

Jeff Cannon seconded the motion; it passed unanimously.

CONSENT AGENDA

Jeff Cannon made a motion to approve the following:

- ❖ **Cash Donations**
- ❖ **Move District Office to 180 N Baxter**
- ❖ **Re-Hire – Vincent Burkett, Custodian**
- ❖ **Policies – 1st Reading**

- ✓ AC-AR
- ✓ BBF
- ✓ BBFC
- ✓ BDC
- ✓ BDDG
- ✓ ECACB
- ✓ EEA
- ✓ EEACC
- ✓ EEACC-AR
- ✓ EEACCA
- ✓ EEACCA-AR
- ✓ GBA
- ✓ GBEA
- ✓ GBEDA
- ✓ GBEDA-AR
- ✓ GBNAA/JHFF
- ✓ GBNAA/JHFF-AR
- ✓ GCA
- ✓ GCAB
- ✓ IGBAH-AR
- ✓ IICC
- ✓ JEA
- ✓ JEC
- ✓ JECA
- ✓ JGAB
- ✓ JGE
- ✓ JHCD/JHCDA
- ✓ JHCD/JHCDA-AR
- ✓ JHFE
- ✓ JHFE-AR(1)
- ✓ JHFF/GBNAA
- ✓ JHFF/GBNAA-AR
- ✓ JHH
- ✓ KL

Roy Wright seconded the motion; it passed unanimously.

STAFF/PUBLIC COMMENT

No public comment.

ADJOURNMENT

Cliff Wheeler adjourned the meeting at 6:33 p.m.

Approved