

**COQUILLE SCHOOL DISTRICT 8**  
Wednesday, December 11, 2019  
Regular Board Meeting 6:00 p.m.  
Lincoln School of Early Learning  
CSD Board Room  
1366 N Gould St., Coquille, OR 97423

**ORDER**

Misty Thrash called the meeting to order at 6:01 p.m. Board members present were Cliff Wheeler, Jeff Cannon, Steve Britton, Roy Wright, Matt Rowe and Heather Echavarria. Others present were Superintendent Tim Sweeney, Business Manager Teri Pointer and Board Secretary Stephanie Donaldson. A list of people in the audience is included as part of the minutes.

**MEETING BUSINESS**

- ✓ Steve Britton made a motion to approve the agenda. Heather Echavarria seconded the motion; it passed unanimously.
- ✓ Steve Britton made a motion to approve the minutes from the Special Board Meeting, November 6, 2019. Heather Echavarria seconded the motion; it passed unanimously.

The next regular Board Meeting will take place on January 8, 2020 at 6:00 p.m. A Policy Committee Meeting will take place on February 10, 2020 at 5:00 p.m. The February Board Meeting will take place on February 12, 2020. All meetings listed above will take place in the CSD Board Room.

**STUDENT/STAFF RECOGNITION**

- Superintendent Sweeney introduced Pammy Albertson who is retiring. Several administrators expressed their appreciation for the work she has done over the years while she has been in the Coquille School District.
- Jeff Philley introduced coach Dave Thomason who shared information and statistics on the many successes of the CHS football program. Dave introduced four senior players (Zach Kissinger, Caiden Yates, Garrett Hyatt and Ean Smith) and one sophomore player (Gunner Yates) and informed the board of their many successes as well.
- Superintendent Sweeney introduced teacher Forest Martin who recently attended the Oregon Association of Science Teachers State Conference and phenomenon based instruction and how he has started to implement the method in teaching his students.
- Two teachers from the ED Tech Team, Peyton Yates and Sondra Sperling, did a live presentation of how Google Meets functions and shared how technology is being integrated into the classrooms. Teacher Paige Yi shared a slide show presentation on the district's investment in and student access to technology in the classroom. Jennifer Sweeney shared information regarding the professional development time that is spent on staff technology training and a video showing how students are making use of various aspects of the Google platform. Teacher Arlee Hall provided information to the Board regarding their use of technology in the classroom, both purchased and donated, and also shared video clips of 3rd grade students expressing how important technology is in their classwork.

**SCHOOL REPORTS**

- **WLHS** - Jennifer Sweeney shared that they are packing for their upcoming move to the new Winter Lakes High School. The invitation only Ribbon Cutting will take place on January 6, 2020 and the Open House on January 13. Tony Jones stated the Pioneer United Methodist classrooms will now be called Winter Lakes Confluence.

- **WLE** - Sharon Nelson shared that she continues to see new students and families every day who are choosing Winter Lakes Elementary for their education needs. Board member Roy Wright asked if they include home schooled children, and Sharon confirmed that they do.
- **CHS Student Rep** - The student rep was absent due to basketball practice. Sammie Huffman provided the report in her place. Sammie shared information about upcoming events including the Annual Door Decorating Contest, Tree Decorating Contest, Ugly Sweater Contest, and Canned Food & Coin Drive for the Elks. The points from the drive go to who wins King / Queen for Winter Ball which takes place on January 25. The Winter Ball court will be announced on January 24 at the basketball game.
- **Coq Jr High** - Armando Ruiz shared that junior high students are now in their next trimester rotation of electives and that the junior high sports times have been very successful.
- **Coq Sr High** - Jeff Philley informed the Board of the big pre-K through 12th grade music concert taking place on Thursday, December 19, 2019.
- **CVE** - Geoff Wetherell stated that conferences just finished up and there was good feedback from parents. He mentioned that this was the 40th year of the Turkey Trot event. It took place on November 25 with Trenton Backman and Paisley Morrison as winners. Geoff also provided information about the success of both the recent movie night and the can food drive.
- **AD** - Dan Hampton mentioned that winter sports have started with numbers up in all three sports. He thanked Jeff and Armando for how they helped showcase the school as host to several recent sporting events. He shared that participation in OSAA Foundation endowment games helps provide a variety of gear to students in need.
- **Special Programs** - Wayne Gallagher shared the December 1 special programs numbers with the Board, including the number of IEP interdistrict transfers. He stated the number of ALS students has increased and the autism numbers have doubled. Wayne mentioned that he presented a draft TAG plan to the administration team for input and hopes to bring it to the board in January for review and approval.
- **Lincoln** - Amy Flora shared that leading up to the recent conferences there had been a variety of assessments and progress monitoring and that overall the teachers expressed appreciation that Ms. Crook providing extra support with reading. Additionally, Amy provided updates on the Winter Concert dress rehearsal, attendance letters sent to K and 1st grade parents in an effort to improve attendance, and having a trainer come to Lincoln to provide social/emotional training to staff to help deal with trauma related student behavior.
- **CTE Center** - Tony Jones attended a regional CTE conference at SOCC with Gary Conors-Nelson, Neil Ekelund, Don Swenson, Brian Bergstedt and Brenda Goble. He shared the projects being worked on in the construction and cosmetology CTE departments. Additionally, he informed the Board regarding the long-term certification process for the cosmetology program, as well as the training and trial run of the simulators.
- **Population Report** - Superintendent Sweeney shared that the current population is 1310 students with additional IDTs pending.

## DEPARTMENT REPORTS

- **Maintenance** - Marci Gallagher was unable to attend the board meeting. Superintendent Sweeney shared that until March 2020 there staffing changes will be in effect in the Maintenance Department with Carl Hull taking on some additional maintenance responsibilities.
- **Food Service** - Marci Gallagher was unable to attend the board meeting. Superintendent Sweeney stated that next week they will be reviewing the decrease in meals being served to see how that number can be remedied.
- **Technology** - Walt Wilcott shared that he has been working on setting up the computers at the new WLHS, as well as working on upgrading the firewall and going over e-Rate regulations. Board member Roy Wright asked about security features at Winter Lakes High School, which led to a broader discussion about security throughout the district and ALICE training.
- **Transportation** - Keryn Ogle was unable to attend the board meeting. Superintendent Sweeney shared that there have been quite a few applications for bus drivers. Business manager Teri Pointer stated that they have reached out to local employment agencies to aid in the search for bus drivers. He stated that there are 21 routes a day for special needs students, which does not include

transportation of homeless students. Superintendent Sweeney informed the board that ODE's transportation department will be coming to the district to do an "audit" of the routes to determine if they are the most efficient and effective.

## BOARD REPORTS

- Bond Update - Tim Sweeney shared that the bond architect conducted a site visit on Monday. The intention is to go out for a rollover bond in November 2020. The bond architect will return the week of January 13 with a team to evaluate each of the district buildings in detail.
- Trauma Informed Practices - Board Chair Misty Thrash shared that the OSBA presentation regarding Trauma Informed Practices while an interesting one, did not provide actual methods for how board members can help implement them. Jennifer Sweeney mentioned that the district is looking to expand its partnership with University of Oregon and involvement in the Oregon Research Schools Network as part of its efforts to work with students dealing with trauma.
- The Board's Role in SSA - Board Chair Misty Thrash provided feedback regarding the OSBA session on the Board's Role in student success. Board members Roy Wright and Cliff Wheeler gave a brief overview of the sessions they attended, including one on a suicide prevention program, although the presenter was unable to provide information regarding the source of funds for implementing such a program. Superintendent Sweeney stated that a portion of SSA funds could help with putting into place similar strategies, as well as how the Board can help with the SSA plan. Additionally, he shared that it is a multi-step process for approval, and that an additional February board meeting may be necessary for that to happen.
- Promise of Oregon - Superintendent Sweeney stated he had intended to share the image of one of Coquille Valley Elementary's students, but Kenny Gill's photo was not yet posted to the website.

## FISCAL REPORTS

Business manager Teri Pointer provided the Cash Carryover and Side-by-Side fiscal reports and discussed the current pressures on the budget.

## SUPERINTENDENT'S REPORT

- Superintendent Sweeney shared that the district will officially receive the keys to the new Winter Lakes High School on Friday. On Monday, December 23 the furniture and copier will be moved in. Additionally, construction should start soon on the CTE center buildings. He also stated that the district is working on a grant to help fund a portion of the swing shift program at WLHS.
- Superintendent Sweeney included information regarding SSA under Board Reports listed above.
- In regards to the audit comment, he advised the Board that it was the same as last year's food services audit comment and that Marci has been working with CVE administrators on a plan to rectify the meal counts. CVE principal Geoff Wetherell stated that part of that plan includes having the teachers enter the meal counts.

## DISCUSSION/ACTION

Steve Britton made a motion to approve the following:

- **Non-Cash Donations**
- **Resolution # 20-5** authorizes an increase in appropriation and approves an increase in expenditure of \$3,429 for the Carl Perkins Grant. The grant was budgeted at \$5,000 and came in at \$8,429.
- **Resolution # 20-6** authorizes an increase in appropriation and approves an increase in expenditure of \$8,792.47 for the Plus Program Grant. There was more 18/19 carryover than anticipated.
- **Resolution # 20-7** authorizes an increase in appropriation and approves an increase in expenditure of \$2091.83 from PacifiCorp. These funds are a part of SB1149 and will be used to offset energy project costs.
- **Resolution # 20-8** authorizes an increase in appropriation and approves an increase in expenditure of \$49,117.60 for the ESSA (Every Student Succeeds Act) Grant.
- **Resolution # 20-9** authorizes an increase in appropriation and approves an increase in expenditure of \$5,154 for Winter Lake Elementary and \$1,500 for the new Daycare office at Lincoln School of

Early Learning. This revenue is from the SAIF Corporation and is the Districts 2018 Dividend. Both of the above programs have new buildings or offices that required some extra financial support. Heather Echavarria seconded the motion; it passed unanimously.

## **CONSENT AGENDA**

Roy Wright made a motion to approve the following:

- **Cash Donations**
- Hire - Albert Dixon - Coach, 8th Boys Basketball
- Hire - Cristina Moreno - EA, Daycare
- Hire - Jake Cochran, Coach, JV2 Boys Basketball
- Hire - Lisa Trottier, Interim TOSA Dean of Students, WLHS
- Retire - Pammy Albertson - EA, CVE
- Resignation - Alfonso Pineda, EA, WLS
- Resignation - Jennifer Crim, Teacher, WLS
- Resignation - Larissa Frierhood - EA, Lincoln
- PERS Retirement - Cheryl Waddington - Student Services Information Coordinator/Registrar
- Surplus - Hard Cover Adult Fiction - 77 books
- Surplus - Paperback Adult Fiction: 74 books
- Surplus - Hard Cover Young People/Young Adult (YP/YA) Fiction: 30 books
- Surplus - Paperback YP/YAFiction: 51 books
- Surplus - Hard Cover General Non-Fiction: 25 books
- Surplus - Paperback General Non-Fiction: 38 books
- Surplus - 200 old desks and chairs
- Policies - 2nd Reading and Adoption/Re-adoption
  - AE
  - BA
  - BB
  - BBA
  - BBB
  - BBBA
  - BBBB
  - BBD
  - BBE
  - BBF
  - BC/BCA
  - BCB
  - BCD
  - BFE
  - BFF
  - BG
  - BH/BHA
  - BHB
  - BHD
  - BHE
  - BJ/BJA
  - CBA
  - CBB
  - CBC
  - CH
  - CHA
  - CI
  - EFAA-AR
  - GCDA/GDDA-AR

- JFCF
- JFCF-AR

Steve Britton seconded the motion; it passed unanimously.

**STAFF/PUBLIC COMMENT** – Teacher Shane Boyd expressed his appreciation to the Board for all that they do.

Misty Thrash moved the meeting in Executive Session at 8:44 p.m.

**ORS 192.660(2)(b)** To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing.

**ORS 192.660(2)(f)** To consider information or records that are exempt by law from public inspection.

Misty Thrash moved back into the regular Board Meeting at 9:17 p.m.

### **ADJOURNMENT**

Misty Thrash adjourned the meeting at 9:17 p.m.

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Approved