

**COQUILLE SCHOOL DISTRICT 8**  
Special Board Meeting  
Wednesday, November 6, 2019

**ORDER (Winter Lakes High School, 1501 W Central Blvd, Coquille, OR 97423)**

Misty Thrash called the meeting to order at 5:00 p.m. Board members present were Cliff Wheeler, Heather Echavarria, Roy Wright and Jeff Cannon. Steven Britton and Matt Rowe were absent. Others present were Superintendent Tim Sweeney, Business Manager Teri Pointer and Board Secretary Stephanie Donaldson.

**MEETING BUSINESS**

Cliff Wheeler made a motion to approve the agenda. Roy Wright seconded the motion; it passed unanimously.

Prior to the tour, Marci Gallagher had the new food service van on display for the Board members to take a look and answer any questions about its features.

**STUDENT/STAFF RECOGNITION**

Jennifer Sweeney shared that at the new WLHS every teacher will have their own classroom. She also mentioned that students took a field trip to the South Slough Reserve last week and to the Marine Life Center today. Superintendent Tim Sweeney then introduced John Stalcup the foreman at the Winter Lakes High School construction site. He then provided a tour of the school cafeteria, kitchen, classrooms (including the simulator room), as well as the laundry and shower facilities.

At 5:19 p.m. the Board Chair adjourned the meeting temporarily to allow the attendees to travel to the next meeting location.

**ORDER (Winter Lakes Elementary, 1742 N Fir St, Coquille, OR 97423)**

Misty Thrash called the meeting to order at 5:27 p.m. Board members present were Cliff Wheeler, Heather Echavarria, Roy Wright and Jeff Cannon. Steven Britton and Matt Rowe were absent. Others present were Superintendent Tim Sweeney, Business Manager Teri Pointer and Board Secretary Stephanie Donaldson.

**STUDENT/STAFF RECOGNITION**

Sharon Nelson introduced the new Winter Lakes Elementary secretary, Re'Chelle Singh. Sharon then provided a tour of the school classrooms, playground and gym. Some of the Winter Lakes Elementary students had also created three large art signs thanking the board members.

At 5:44 p.m. the Board Chair adjourned the meeting temporarily to allow the attendees to travel to the next meeting location.

**ORDER (CSD Board Room, 1366 N Gould St, Coquille, OR 97423)**

Misty Thrash called the meeting to order at 6:08 p.m. Board members present were Cliff Wheeler, Heather Echavarria, Roy Wright, Jeff Cannon, Steven Britton and Matt Rowe. Others present were Superintendent Tim Sweeney, Business Manager Teri Pointer and Board Secretary Stephanie Donaldson. A list of people in the audience is included as part of the minutes.

## MEETING BUSINESS

Steve Britton made a motion to approve the minutes from the Regular Board Meeting, October 9, 2019 and Special Board Meeting (CIP Presentation), October 28, 2019. Heather Echavarria seconded the motion; it passed unanimously.

The next regular Board Meeting will take place on December 11, 2019 at 6:00 p.m. The January Board Meeting will take place on January 8, 2020 at 6:00 p.m. A Policy Committee Meeting will take place at 5:00 p.m. on February 10, 2020. All meetings listed above will take place in the CSD Board Room

## SCHOOL REPORTS

- **CHS Student Rep** – The student rep was absent; no CHS Student Rep report was given.
- **Coq Jr High/Sr High** – Jeff Phillely combined both reports as Armando Ruiz was absent due to leading the ELL night. He provided updates regarding nearing the end of the first trimester, ALICE training, and the Ecology class working with the fish hatchery in Greenacres. Jeff also shared with the Board's support that many stipends have been added back including class advisors for the freshman and sophomore class. He shared projects that each class is doing to either give back to the community or the school.
- **CVE** - Maureen March shared information about Spirit Week and movie parties, and an all-day chess tournament. Missoula Children's Theater will have their presentation this Saturday at both 3pm and 7pm. The annual Turkey Trot will take place on Monday, November 25<sup>th</sup>.
- **AD** - Dan Hampton shared that fall sports wrapping up. Soccer had a 7-7 season and volleyball was 17-8. Football topped out as league champions and will be hosting the first round OSAA playoffs this Saturday. Dan also mentioned that two coaches will be leaving this year, Don Swenson, who received District 4 Coach of the Year, and Tim GeDeros, the basketball coach.
- **Special Programs** - Wayne Gallagher introduced Jennifer Adkins who works in the Lincoln Resource Room. He shared that the CIP plan was passed by ODE without comment, and that additional Title plans have been submitted. Wayne mentioned that he recently attended a TAG Summit and that there is big push across the state to identify potential TAG students as early as possible. Additionally, the December 1 federal reporting date is nearing in order to provide the number of SPED students in the district.
- **Lincoln** - Amy Flora stated that in order to help with some additional social and emotional learning there has been a shift in additional support staff and students being taught to identify people by name and get attention appropriately. She also shared that there will be an ALICE drill at Lincoln tomorrow, and that conferences and end of term grading will be happening as well.
- **Child Development Center** - Amy Flora stated she has been working with Sharon Nelson and Teri Pointer in getting up to speed in terms of taking over the daycare center.
- **CTE Center** - Tony Jones shared that the large flat space behind the new WLHS should house the new CTE center area sometime around Spring Break of 2020. He also shared that they will be attending a regional CTE meeting on Friday. One of the topics that will be discussed at the meeting is educator externships where educators get to meet with people at different companies and those in the skilled trade business.
- **Population Report** – Superintendent Sweeney provided an update to the population report included in the board packet.

## DEPARTMENT REPORTS

- **Maintenance** - Marci Gallagher shared that the maintenance department received a new vehicle. She also thanked her team for all of their hard work getting WLE ready and that they are now gearing up for WLHS.
- **Food Service** - Marci Gallagher shared that food service also received a new vehicle. She also shared coming up is one of her favorite times of the year which is when the high school cooks

prepare a full Thanksgiving meal for Winter Lakes students and their families. Board member Matt Rowe asked about providing food service to Powers SD and Marci said it is still going strong.

- Technology - Walt Wilcott stated they finished working on bugs from the startup of school and dealing with log in and back up issues.
- Transportation - Keryn Ogle shared that traveling down the road to the new Winter Lakes Elementary requires a mini bus, and that in terms work load the transportation department is transitioning between the sports seasons going from fall sports to winter.

## **BOARD REPORTS**

- Policy Committee Meeting – Board member Roy Wright shared that close to thirty policies were reviewed including many that were a decade old.
- Cliff Wheeler shared feedback from their site visit to Crater HS and Crater Works. The program involves collaboration with the community, paid membership, and an incentive by waiving the fee if the adult helps mentor the students. Jennifer Sweeney also shared information about how their split campus works with different focus schools throughout the district and how that might be replicated with Winter Lakes.
- Youth Development Division (YDD) - Tony Jones shared information about YDD which was an extension of the last legislative session. Its purpose is to focus on kids who are disengaged with learning and how to bring them back into the schools. The YDD director toured Coquille School District. Additionally, some regional organizations have reached out to CSD to help with some of its most disadvantaged students.

## **FISCAL REPORT**

Teri Pointer provided cash carryover and side-by-side fiscal reports, and stated that she did increase the ADM with the state. Board member Roy Wright asked about the funding and current status of teacher mentoring in the district. Tim Sweeney shared that Jennifer Sweeney had been very active as TOSA and doing teacher mentoring last year, and that there will be continued efforts to help mentor first- and second-year teachers in the current school year. This, along with professional development within the district, will continue to help with retention.

## **SUPERINTENDENT'S REPORT**

Tim Sweeney shared there will be a second round of classified negotiations that will take place on January 21, 2020. He also shared information about the federal program titled Every Student Succeeds Act (ESSA). The ESSA plan, which will help with pre-K learning in the district, was approved this week, along with several of the Title plans and then the next step is to work on the Student Investment Account.

## **DISCUSSION/ACTION**

Roy Wright made a motion to approve the following:

- ❖ **Resolution # 20-4** authorizes an increase in appropriation and approves an increase in expenditure of \$9,701.88 for High School Success Act (also referred to as Measure 98). The grant was budgeted at \$372,132 and came in at \$381,833.88.

Heather Echavarria seconded the motion; it passed unanimously. There were no non-cash donations.

## **CONSENT AGENDA**

Heather Echavarria made a motion to approve the following:

- ❖ Hire – Jeff Waddington – Coach, JV Girls Basketball
- ❖ Hire – Angela Goble – EA, CHS Resource Room
- ❖ Hire – Lyndsey Corral – EA, CHS Resource Room
- ❖ Hire – ShyAnne Groberg – EA, CVE ALS
- ❖ Resignation - Susan Jagers – EA, WL
- ❖ Resignation - Keith Meier – EA, ALS
- ❖ Resignation – Molly Messerle – EA, CHS

- ❖ Extra Duty Resignation – Laurel Dunn - EA, PLUS Program
- ❖ Policies – 1<sup>st</sup> Reading
  - AE
  - BA
  - BB
  - BBA
  - BBB
  - BBBA
  - BBBB
  - BBD
  - BBE
  - BBF
  - BC/BCA
  - BCB
  - BCD
  - BFE
  - BFF
  - BG
  - BH/BHA
  - BHB
  - BHD
  - BHE
  - BJ/BJA
  - CBA
  - CBB
  - CBC
  - CH
  - CHA
  - CI
  - EFFA-AR
  - GCDA/GDDA-AR
  - JFCF
  - JFCF-AR

Roy Wright seconded the motion; it passed unanimously. There were no cash donations.

Misty Thrash moved the meeting into Executive Session at 7:18 p.m.

**ORS 192.660(2)(h)** To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Misty Thrash moved back into the regular Board Meeting at 7:44 p.m.

**STAFF/PUBLIC COMMENT** – no public comment.

#### **ADJOURNMENT**

Misty Thrash adjourned the meeting at 7:44 p.m.

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Approved