

COQUILLE SCHOOL DISTRICT 8

Wednesday, February 20, 2019
Special Board Meeting 6:00 p.m.
Coquille Jr/Sr High School, Library
499 W Central, Coquille, OR 97423

Special Board Meeting

Misty Thrash called the meeting to order at 6:00 p.m. Board members present were Traci Gederos, Cliff Wheeler, Steve Britton, and Roy Wright. Heather Echavarria and Matt Rowe were absent. Others present were Superintendent Tim Sweeney, Business Manager Teri Pointer and Board Secretary Stephanie Donaldson. A list of people in the audience is included as part of the minutes.

MEETING BUSINESS

- ✓ Steve Britton made a motion to approve the agenda. Traci Gederos seconded the motion; it passed unanimously.
- ✓ Steve Britton made a motion to approve the minutes from the Regular Board Meeting on January 9, 2019. Traci Gederos seconded the motion; it passed unanimously.

The next Policy Committee Meeting will take place on March 11, 2019 at 5:00 p.m. in the Superintendent's Office

The next Board Meeting will take place on March 13, 2019 at 6:00 p.m. at the Coquille, Jr/Sr High School Library.

Review of Board Goals for 2018/19

- Goal - By February 2019 the CSD should be nearing completion of the CTE center and new Winter Lakes Campus; *Superintendent Sweeney stated this goal is mostly met, should be ready by start of the 2019/20 school year.*
- Goal - Continue to grow enrollment at the Child Development Center – attempt to be financially solvent in that program; *Superintendent Sweeney stated this goal is mostly met, certainly have increased the enrollment of the Center but we have also had to increase staff which has not allowed us to be breakeven financially.*
- Goal - Continue to work towards the Bond; *Superintendent Sweeney stated this goal was successful as CSD obtained the bond it was seeking at the time, and now will have its sights set on the rollover bond.*
- Goal - Continue the Board's goal of small class sizes; *Superintendent Sweeney stated this goal was successful, and that not only are class sizes smaller, but that many of the CSD classrooms have two adults in them (a teacher and an EA).*
- Goal - Work towards reducing the chronic absentee rate by creating a more varied curriculum that engages struggling learners, and will hook them into a career pathway through CTE and that CTE pathways should be created after students are surveyed to find high interest classes; *Superintendent Sweeney stated this goal and its components have been successful as attendance continues to improve, the simulator program evolves, as does the engagement of struggling learners.*
- Goal - Enhance the social media presence for district and upgrade the website; *Superintendent Sweeney stated that this goal has been accomplished with improvements to the website and through various online platforms such as Facebook.*
- Goal - Either obtain a Conditional Use Permit for the continued use of the Pioneer Methodist Church or create a backup plan for WLS in case the city does not grant a Conditional Use Permit; *Superintendent Sweeney stated that the backup plan for WL*

Elementary School includes two additional classrooms that are part of the new WLS/CTE Center.

Review of Continuous Improvement Plan (CIP) Goals

- Goal - District provides schools with tech resources, tech assistance and PD; *Superintendent Sweeney stated that CSD now has a tech team*
- Goal - All students in the district have access to and develop proficiency in utilizing technology to enhance their presentation for college and career; *Superintendent Sweeney stated this is a continuing and ongoing goal as the district adds additional Chromebooks and Chromebook carts, and tablet use by younger students.*
- Goal - All educators differentiate instruction, adapt content and utilize digital tools and resources to create personalized opportunities; *Superintendent Sweeney stated that this will be an ongoing goal.*
- Goal - All educators have high expectations for each learner and develop challenging learning experiences that held all learners to meet high standards; *Superintendent Sweeney stated that this will be an ongoing goal and that some of the newest teachers are working with a Jennifer Sweeney as a teacher mentor.*

New Board Goals for 2019/20

Misty Thrash asked that each Board Member provide input as to the goals they wish to see for the coming year. Cliff Wheeler shared that goals from last year still carry over, and that beyond moving the district office, passing a bond and building the gym, he did not have any to add. Roy Wright stated he agreed with those things already mentioned, but that he would add a request for high school credits for the students that assist teachers in a tutoring type capacity. Tony Jones shared that something along those lines is already in place as the first year of the teacher cadet programs comes to an end for which students receive both high school and college credit. Steve Britton agrees with the existing goals and those mentioned by Roy and Cliff. He stated that he does not want the Superintendent overrun with goals, but would rather see him to be out in the schools more, rather than bogged down with paperwork. Steve asked that since the Superintendent already communicates frequently with each of the Board Members, that Mr. Sweeney discontinue sending out the newsletter. Board Chairperson Misty Thrash agreed regarding the newsletter and the previous goals already mentioned, but added that she would like to see the school district go out into the community more. Traci agreed with the goals mentioned by the other Board Members, but stressed the importance of garnering community support and buy-in for the bond process.

1. Goal – Develop the new Winter Lakes School.
2. Goal – Establish a bond committee and have a bond prepared for either the May or November 2020 ballot for the building of the new gym at Winter Lakes School.
3. Goal – Seek high school credit hours for student tutors (student cadet program).
4. Goal – Enhance frequency of Superintendent Sweeney’s presence in the schools.
5. Goal – Pursue better communication with community on behalf of the Coquille School District.

STUDENT/STAFF RECOGNITION

- Armando shared information about the ELL program in the district and that there are currently five ELL teachers working in the four schools within the district. He introduced Mrs. Cintya Gallagher who works with Grade 7-12 students and Mrs. Rachel Halle who works with Grade K-1 ELL students. Mrs. Gallagher shared some of the day-to-day components of her program and introduced ELL students Godfred Amonoo and Emma Villagas. The students gave the Board a brief overview of their class experience and the reading material they use. Ms. Halle who works with ELL students in K and 1st grade shared how the students utilize tablets, Chromebooks, and other learning tools as part of the program.
- Armando shared a slide show presentation discussing the Title III curriculum Reach, Inside and Edge, as well as the 2016-17 Oregon English Language Learner Report and the corresponding Comparison Tool.

SCHOOL REPORTS

- **WLS** – Lonnie Usrey complimented the WL high school students for creating a Valentine’s Day party for the elementary school students. He stated that students have really taken the initiative to approach them with project or event ideas. Lonnie also thanked Marci Gallagher and her staff for the work they have been doing on getting the new counseling office finished. He then shared that there were two field trips to the Dragonfly Forge for which students had to qualify through production numbers and a writing piece. Lonnie stated that Saif Corp has conducted a tour and provided safety planning for the current and new WLS site, that Smarter Balance testing is coming up, and that the AP accreditation has been renewed. Tony Jones shared that it continues to be a record setting year, not only in terms of enrollment, but also in production numbers.
- **CHS Student Rep** - Dan Hampton shared the report on Emma’s behalf as she was absent. Dan stated that it was nice to see the schools and community in the area helping fund raise to provide a donation to a student with cancer from Pacific High School. He shared that he and Armando Ruiz chaperoned Winter Ball, that Classified Week is coming up and the Leadership class is working with Mr. Philley to honor those hard working individuals, and that there will be a send-off for the wrestling and basketball teams tomorrow.
- **AD** – Dan Hampton stated that this is an exciting time of year with the basketball playoffs taking place. He also shared that OSAA referees are making an effort to contact athletic directors, superintendents and coaches and acknowledge those teams that exhibit good sportsmanship.
- **Coq Jr High** – Armando Ruiz shared that the Junior High Showcase was a huge hit, very well attended and the students took a lot of pride in their work.
- **Coq Sr High** – Armando Ruiz (Jeff Philley was absent) shared that they are getting ready for the upcoming school year and that forecasting will start next week, and that it is the end of the trimester so things are very busy. He also stated that there will be an Impact Trip on March 8 and Skills Day is on March 12.
- **CVE** – Geoff Wetherell stated that Smarter Balance testing on the horizon. He shared that today is the 100th of school and instead of a parade they had a Spirit Day with students dressing like they were 100 and there was a great variety of results. Geoff discussed a new writing curriculum called Thinking Maps and being more intentional with the writing process in Grades 2 through 6. Maureen March shared that Dr. Seuss night on Tuesday February 26, 2019 from 5:30 to 7:00 p.m. Geoff Wetherell also mentioned that the mid-year evaluation tool for teachers happened just recently and it was great to see how proactive they are in their goals. Tim Sweeney mentioned that the district has started to add in professional development days for classified employees.
- **Special Programs** – Wayne Gallagher shared that twenty staff members have completed the Pro-Act training and the feedback was positive. He also shared that he is working on doing civil rights data collection, as well as the CIP needs assessment and goals for each school and the district.
- **Lincoln** – Sharon Nelson shared that they continue to work on attendance goals in Grades K – 1, in spite of winter time illnesses. She shared that they too celebrated the 100th day celebration and parades, as well as class friendship parties. Sharon also thanked the Board for investing in curriculum and training, and that the Kindergarten assessment is going well.
- **Population Report** - Tim shared that the population continues to be higher compared to the same time frame in recent years.

DEPARTMENT REPORTS

- **Maintenance** – Marci Gallagher shared that they are finishing up the final touches on the counseling room at WLS and gearing up for spring sports. Additionally, they are creating their plan for Spring Break projects, and healthy and safe schools projects.
- **Food Service** – Marci Gallagher informed the Board that she recently had a breakfast/lunch food audit and visited with the state child nutrition specialist, and will soon be having one for the dinner/daycare program.
- **Technology** – Walt Wilcott shared that Jennifer Sweeney has put together a teacher tech committee to help infuse technology in the classroom. The tech committee will be attending a Seattle NCCE Tech Conference introducing Google and Chromebook apps and cybersecurity and preventing cyberattacks; Walt stated that he continues to work with Comspan in establishing Layer 2 connections throughout the district.
- **Transportation** – Keryn Ogle discussed safety equipment in the district vans such as snow chains and flashlights, and in use and out of service signs for buses. She also shared that field trip season is starting.

BOARD REPORTS

- Tony Jones shared graduation information for both WLS and CHS and the bottom line is that the graduation rates and ranking continue to improve and are good for both.
- Tim Sweeney shared that Johnson Rock would like to use the Pierce property to dump clean fill, which will help down the road with leveling that area. Tim also informed the Board that portable units will not be placed on the property and the use of the property will be revisited in the future. He then shared that there has been difficulty in getting a sewer system and permanent restroom built at the softball field and that it would be more feasible to use ADA compliant portable restrooms. The potential new gym for Winter Lakes was discussed during Board Goals.

FISCAL REPORTS

- **Cash Carryover**
- **Side-by-Side**
- Teri shared that things are going well and the budget is in good shape, even with some of the unanticipated expenses that have come up. She also discussed maintenance of effort for the Special Education and the ELL programs.

SUPERINTENDENT'S REPORT

Tim Sweeney stated that the Chamber of Commerce event will take place this Saturday with doors open at 5:30 p.m., dinner at 6:00 p.m. and ceremony at 7:00 p.m. and that the Coquille School District Board and several CSD teachers, staff, and student of the year will be honored. He talked about the removal of the telephone pole, house and additional building on the Baker property. Mr. Sweeney shared that the special education count is 182 and Wayne Gallagher confirmed, stating that the number also included those in pre-eval. Superintendent Sweeney also discussed the upcoming Grade 6 – 12 social studies textbook adoption. He shared that he is now the legislative liaison for OSSA. Additionally, he shared that the Governor has requested a council based on the Portland schools audit, and there has been talk of requiring Forecast Five (budgeting and cash flow forecasting software) and local school auditors to be put in place because of the impact of the Portland public schools' issues. Mr. Sweeney expressed gratitude for Colleen Cumberland's assistance in pulling together data for his and Wayne's presentation to the Joint Committee on Student Success, and shared information about the value of increased pre-K funding at that presentation. He also provided feedback about some of the things that were discussed as being innovative at the AASA conference in Los Angeles, and that many of those things are already being done in Coquille.

DISCUSSION/ACTION

Steve Britton made a motion to approve the following

- Non-Cash Donations
- Agreement to Updated Language for PACE (Insurance) Trust Agreement (PACE Letter)
- Resolution 19-18 authorizes an increase in appropriation and approves an increase in expenditure of \$8,064.27 from PacifiCorp. These funds are a part of SB1149 and will be used to offset energy project costs.
- Resolution 19-19 authorizes an increase in appropriation and approves an increase in expenditure of \$28,255.14 for Fund 405, Winter Lakes School Construction Loan. These funds were returned to the district from the SCESD. They are the district's unspent 17/18 resolution dollars. The extra funds will be used for unanticipated construction expenditures.
- Ratifies the Addendum to the Coquille Education Association and Coquille School District No. 8 Collective Bargaining Agreement for July 1, 2019 – June 30, 2022.
- Authorizes out of state travel 2/25/19 through 3/1/19 for CSD staff to attend a Tech Summit in Seattle, Washington.
- Authorizes out of state travel 2/21/19 through 2/22/19 for CHS Boys Basketball to go over the border into Washington State for I-5 access (as opposed to travelling Hwy 101).

Roy Wright seconded the motion; it passed unanimously.

CONSENT AGENDA

Steve Britton made a motion to approve the following:

- Cash Donations
- Approve 2019-20 Budget Calendar
- Hire - Makalla Lienemann - EA Daycare, Lincoln
- Resignation – Mark Usselman, Coach - CHS Girls Soccer
- Adopt English Language Proficiency (ELP) curriculum

Traci Gederos seconded the motion; it passed unanimously.

STAFF/PUBLIC COMMENT – no public comment.

ADJOURNMENT

Misty Thrash adjourned the meeting at 8:43 p.m.

Approved