

# Coquille School District 8

Code: **DN**  
Adopted: 6/23/97  
Revised/Readopted: 1/14/02, 9/10/07

## Disposal of District Property

The superintendent may dispose of all obsolete, surplus, unwanted and/or excessively damaged equipment and supplies owned by the district in accordance with the following procedures:

1. Items estimated by the business manager to have a value of less than \$5,000 may be sold by the business manager at prices estimated to be the market values of the items. All sales by the business manager will be recorded by item, price and buyer;
2. Property or materials estimated by the business manager to be greater than \$5,000 may be declared surplus and may be sold by the business manager through a bidding procedure. If public sales fail to produce any interested buyers or bidders, remaining unsold materials may then, at the superintendent's discretion, be disposed of as scrap or junk or be donated to appropriate charitable or educational agencies.
3. In the case of real property, the Board will pass a resolution declaring the property surplus prior to any disposal actions.

END OF POLICY

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Legal Reference(s):

[ORS 279.015](#)  
[ORS 279.025](#)

[ORS 332.155](#)

Cross Reference(s):

DID - Property Inventories

(continued)