

Coquille School District 8

Code: **DJFA**
Adopted: 6/23/97
Revised/Readopted: 2/11/03, 9/10/07

Use of Credit Cards

At the discretion of the superintendent, employees and Board members may, in the process of doing district business, use district credit cards.

Only authorized expenditures associated with district expenses may be purchased with the card. Securing cash is not an authorized expenditure for use of district credit cards.

The superintendent will develop administrative regulations as needed for the implementation of this policy.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

Cross Reference(s):

BBFA - Board Member Conflicts of Interest
DJ - District Purchasing