

**COQUILLE SCHOOL DISTRICT 8**  
School Board Meeting  
Monday July 9, 2012  
Lincoln School, 1366 N. Gould, Coquille, OR 97423

**ORDER**

Cliff Wheeler called the meeting to order at 6:35PM and led in the flag salute. Board members present were Roy Wright, Cliff Wheeler, Gary Waddington, Steve Britton, and Fred Eschler. Claesa Roberson and Joanne Beck did not attend. Others present were Superintendent Tim Sweeney, Business Manager Teri Pointer, and Board Secretary Vicki Strader. A list of people in the audience is included as part of the minutes.

**MEETING BUSINESS**

- Steve Britton made a motion to approve the agenda. Gary Waddington seconded the motion and it carried unanimously.
  
- Gary Waddington made a motion to approve the minutes from the June 11, 2012 Regular meeting and Executive session. Steve Britton seconded the motion and it carried unanimously.
  
- Gary Waddington nominated Steve Britton as Board Chairman. Fred Eschler seconded the nomination. Cliff Wheeler ask if there were any other nominations. There were not. Steve Britton is the new Board Chairman.
  
- Fred Eschler nominated Roy Wright as Co-Board Chairman. Steve Britton seconded the nomination. Steve Britton ask if there were any other nominations. There were not. Roy Wright is the new Co-Board Chairman.

**BOARD REPORTS**

There were no reports.

**FISCAL REPORT** – Teri Pointer told the board the Business Office has been closing the fiscal year since 6/30/12. She said we are also moving forward with the Myrtle Point Business Office merge. She told the board about the surplus sale the school district will have this Friday from 8-2. She noted there would be a resolution the school board would be ask to approve, later in the meeting.

**SUPERINTENDENT REPORT** – Tim ask members of the school board if they had any questions regarding the informational letter he had sent to them. There were none.

He spoke about the 6400 gallons of excess diesel. Tyree has tested it and it has also been approved by the State of Oregon for use in our school busses. It should last about 5 months.

Tim told the board that his wife, Jennifer Sweeney, was recently hired as the new principal for the Myrtle Point High School. The board gave their congratulations.

Tim and Teri discussed the possibility of contracting with other districts for business manager services and audit preparation services. Coquille has been contacted by other districts numerous times over the past year or so for help. Up to this time we have had to say no. This could be a money maker for Coquille and Tim would like to move forward with this. After discussion, board members felt we should move ahead with the idea. The district will hire additional help which will cost approximately \$28,000. This will allow the district to move forward and make money. The board members felt it was a good idea and should be pursued.

## **DISCUSSION/ACTION**

Thank you to Billie Pulvermacher, who purchased a book for every student at Lincoln Elementary for summer reading.

- Cliff Wheeler made a motion to approve Resolution #'s 13-166, 13-167, and 13-168 with the addition of the equestrian barn. Gary Waddington seconded the motion and it passed unanimously.

## **ANNUAL BUSINESS**

The Annual Business meeting was held tonight. After discussion of the business items, Roy Wright made a motion to approve the items listed below, with the following revisions: #7 – Establish the 2<sup>nd</sup> Wednesday of each month as Regular Board Meeting, to be held at 6:00 p.m. in the Coquille School District Board Room, at Lincoln School. #11 – Add item L. “or other copier companies as needed.” Cliff Wheeler seconded the motion. It carried unanimously.

1. Appoint Tim Sweeney as superintendent, chief administrative officer, and district clerk.
2. Authorize Tim Sweeney, as superintendent, to apply for federal funds and special grants and sign for statements of assurance for State and Federal Programs.
3. Appoint Teri Pointer as budget officer.
4. Appoint Clay Davis as the insurance agent of record for the 2012-2013 school year.
5. Appoint Hough MacAdam & Wartnick as financial auditors for 2012-2013.
6. Designate The World as newspaper of record for all official publications by the District.
7. Establish a set day for regular board meetings each month.
8. Name Umpqua Bank, the Local Government Investment Pool (LGIP), and the Pay Pal Money Market account as depositories of record.
9. Name the Coquille School District Board of Directors as its own LCRB (Local Contractors Review Board).
10. Legal requirements for fidelity bonds are met by the District's Insurance coverage which provides a comprehensive crime policy which covers all District employees in the amount of \$100,000 per occurrence.
11. Reauthorize all existing leases as follows.
  - a. Blue Bird - Bus - \$22,844.34 (yearly)
  - b. 2 Lanier Copiers - \$189.00 each (monthly)
  - c. 2 Lanier copiers - .0039 per copy
  - d. 1 Lanier copier - \$109.00 (monthly)

- e. 1 Lanier copier - .005 per copy
- f. 1 Ricoh copier - \$105.66 (monthly)
- g. 1 Ricoh copier - .00450 per copy
- h. U.S. Bank - Lanier Copier - \$212.00 (monthly)
- i. Bay Area Copier – Maintenance agreement - 0.0125 per copy
- j. Bay Area Copier - Old Machine – copies only – 0.0125 per copy
- k. Neopost - Postage Machine - \$122.95 (monthly)

**CONSENT AGENDA**

Gary Waddington made a motion to approve the consent agenda, which included accepting resignations from Dianna Forty and John Bealey. Also included was approving the hire of Carl Hull as CVS custodian. Cliff Wheeler seconded the motion and it carried unanimously.

**STAFF/PUBLIC COMMENT** – There was none.

**EXECUTIVE SESSION** - Steve Britton moved the meeting into Executive Session at 7:35PM. Executive Session ended at 8:23PM and Steve Britton moved back to the regular board meeting.

**ADJOURNMENT**

Steve Britton adjourned the regular meeting at 8:26PM.

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Approved  
Steve Britton, Board Chairman